Agile Alliance Board of Directors Meeting
17-19 February 2023
London, United Kingdom

Present: Heidi Musser (Chair), Angie Doyle (Secretary), Teresa Foster. Brian Button, Apeksha Patel, Kemmy Raji, Song Bac Toh, Bob Hartman (virtual) and Margareth Carneiro
Facilitator: Paul Tevis

Appreciations and hopes and wishes were given.

New board members **Margareth Carneiro and Bob Hartman were welcomed** to the board.

Heidi Musser reported a potential conflict of interest due to her recent appointment on a for-profit Board, which is also a sponsor of Agile 2023. The Board **discussed and recognised the potential conflict of interest**.

Officer nominations and elections were held.
- After a round of voting, a motion was made by Heidi Musser and seconded by Brian Button to approve the **role of chair for 2023 as Heidi Musser**, the **role of treasurer for 2023 as Brian Button**, the **role of secretary for 2023 as Angie Doyle,** the **role of member at large for 2023 as Song Bac Toh**. The motion was passed.

A motion was made by Angie Doyle and seconded by Apeksha Patel to **approve the Agile Alliance Board meeting minutes from November 2022 (Videoconference)**. The motion was passed.

Managing Director (Teresa Foster) discussed her detailed plan for 2023, as well as a high-level plan for 2024 and 2025. The plan was discussed, and feedback given.

The nominations committee bylaws and process were discussed. A motion was made by Kemmy Raji and seconded by Brian Button to accept the **nominations committee for the 2023 - 2026 Board term** as Song Bac Toh, Heidi Musser and Margareth Carneiro. The motion was passed.

The Board discussed the **resignation received** by Jose Diaz on 10 January 2023. A motion was made by Brian Button and seconded by Heidi Musser to accept the **sub-committee created to recommend a new board member to fulfil the remaining term**, with the sub-committee members being Apeksha Patel, Brian Button, and Teresa Foster. The motion was passed.

Operational updates were given and discussed – including financial and operational reports.

An **update was given by the Initiative Sub Committee**, with the Board agreeing to their top 3 priorities for 2023.

A discussion was held, and **updates were applied to the Agile Alliance board internal working agreements,** including the frequency of in person board meetings.

A discussion was held, and **updates applied to the Agile Alliance Board travel policies**.

A discussion was held around the operating budget for 2023 and the investment appetite for the upcoming year. A motion was made by Brian Button and seconded by Heidi Musser to **accept the proposed budget plan** for 2023. The motion was passed.

Agile 2023:
  ● A discussion was held around the **cadence for the Annual Members Meeting**. ● A discussion was held around the **Board logistics for Agile2023**. It was agreed that two Board members would attend the Scotland Hub in person and attend the Board meeting and retrospective virtually.
  ● A discussion was held around the **COVID-19 policy** and potential amendments - it was agreed that we will continue to follow the guidelines from the CDC.

A discussion was held around the proposal for Agile in Color to run the "Sit with Me" campaign at Agile 2023. A motion was made by Brian Button and seconded by Angie Doyle to **pre-approve funding of up to USD2500 to run the Sit With Me campaign at Agile 2023**. The motion was passed.

The value of diversifying revenue through different types of events was discussed. A motion was made by Song Bac Toh and seconded by Margareth Carneiro to **accept the initial event committee** as Brian Button and Kemmy Raji. The motion was passed.

The value of actively engaging community contributors was discussed. A motion was made by Kemmy Raji and seconded by Apeksha Patel to accept the initial **active community contributors committee** as Kemmy Raji. The motion was passed.

A **retrospective** was held of the Board meeting.

Hopes and wishes were given.

The meeting was adjourned.